

Agency Purpose

The Board of Dietetics and Nutrition Practice is responsible for protection of the public through the regulation of dietitians and nutritionists in the State of Minnesota. The Board was established in 1995 under the authority of Minnesota Statutes, chapter 148. Regulation is accomplished through licensure examination, renewal, required continuing education, as well as investigation and resolution of complaints against licensees.

The mission of the board is:

- Protect the public through licensure of qualified dietitians and nutritionists
- Protect the public by ensuring that all licensees provide competent dietetic and nutrition care
- Protect the public by setting standards for quality dietetic and nutrition services
- Promote public interest in receiving quality nutrition care from competent dietitians and nutritionists

At a Glance

Credentialing Services

- 1,300 Renewed Licenses
- 100 New Licenses

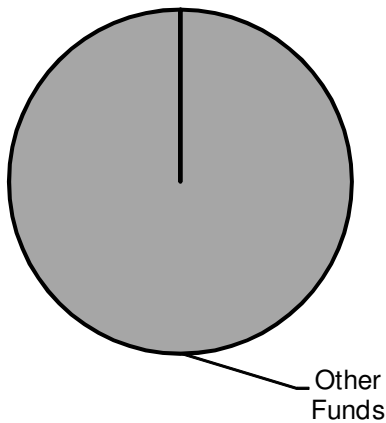
Complaint Review

- Reviewed ten complaint files
- Prepared five complaint files for committee
- Resolved four complaint files

Education Services

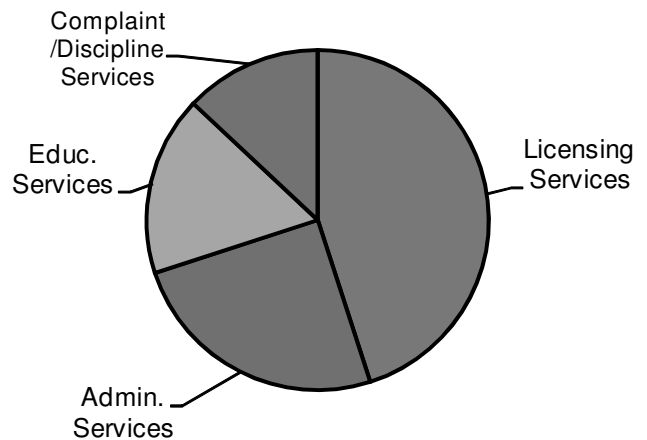
- 1,300 reviews of reported continuing education
- 130 audits of reported continuing education
- 50 continuing education program approvals

Est. FY 2010-11 Expenditures by Fund



Source: Consolidated Fund Statement.

Est. FY 2010-11 Expenditures by Service



Source: Board expenses allocated to the services provided by the board.

Strategies

The board accomplishes its mission of Public Protection by:

- Providing information and education to the public, other interested parties, and licensees
- Setting standards of practice and conduct for licensees
- Verifying that applicants meet set standards for initial licensure
- Verifying that licensees meet continuing competence requirements

Operations

The Board serves the consumers of dietetic/nutrition services by licensing as dietitians and nutritionists only those persons the board has determined meet the established education, experiential and examination requirements. The board serves the dietetic/nutrition community by providing verification of credentials to other state and federal agencies.

The Board is committed to public protection and to responsible, efficient, and cost-effective services. The seven-member Board of Dietetics and Nutrition Practice (three public members, two licensed dietitians, and two licensed nutritionists) set the direction for the Board, oversee the agency's activities.

Key Activity Goals & Measures

Key Goals

- Promote quality dietetic/nutrition from licensed dietitians and nutritionists
- Maintain excellence in dietetic/nutrition regulation
- Initiate and complete rulemaking for continuing education audit requirements
- Implement online application process

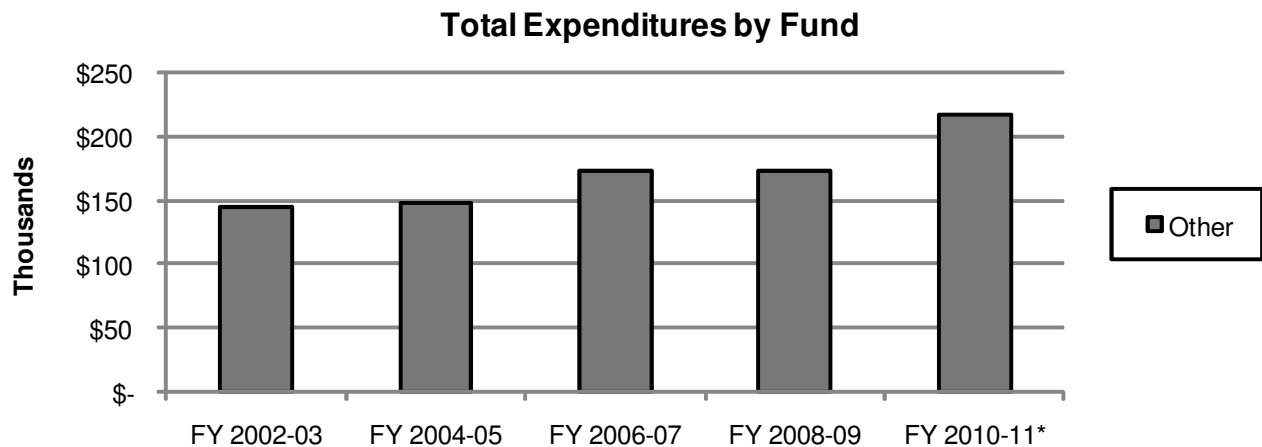
Key Measures

- Public protection – the Board's website offers several services to the public; verification of licensure, downloadable complaint forms along with information of the complaint process
- Online services – licensees are able to update contact information, record continuing education and complete annual license renewal
- Licenses are issued monthly to applicants meeting all licensure requirements
- Manual license verifications to other licensing jurisdictions are completed within 24 hours of receipt of request

Budget Trends Section

The board is responsible for collecting sufficient revenue to cover both direct and indirect expenditures. The board is estimated to collect \$161,000 in FY 2010-11, which is deposited as non-dedicated revenue into the state government special revenue fund.

From this fund, the board receives a direct appropriation to pay for agency activities such as salaries, rent, costs for disciplinary/contested cases and operating expenditures. It also pays statewide indirect costs through an open appropriation. In FY 2010-11, total expenditures for these purposes are estimated at \$217,000. The chart below shows funding trends over the last five biennia for the direct and open appropriation.



* FY 2010-11 is estimated, not actual.

Source data for the previous chart is the Minnesota Accounting and Procurement System (MAPS) as of 07/31/10.

Board fees are also responsible for covering a prorated share of support functions provided outside of the Board itself. These include legal support (Attorney General), statewide e-licensing system development and operations (Office of Enterprise Technology), centralized administrative support (Health Boards Administrative Services Unit) and funding for services to health professionals (Health Professionals Services Program). In FY 2010-11, some of the health boards' reserves in the state government special revenue fund were also transferred to the general fund. The table below displays direct and open appropriation expenditures, external support costs (prorated share), and the general fund transfers (prorated share) estimated in FY 2010-11.

	FY 2010-11 (in thousands)
Board's Direct and Open Appropriations	\$ 217
Board's External Support Costs and Transfers (prorated Share)	
• Attorney General support	14
• E-licensing support	8
• Central administrative service unit	11
• Health professional service program	2
• General fund transfer	151
	Total 403
Fees Collected by Board	\$161
	Prorated Surplus/(Deficit) (242)

In most years, Board fee revenues exceed direct expenditures and external support costs, and as directed by law, the surplus is used to maintain a reserve in the state government special revenue fund. It should be noted here that the FY 2010-11 transfers to the General Fund, along with unanticipated increases in the support costs discussed above, have resulted in the Board's fee revenue not covering its prorated costs and transfers.

External Factors Impacting Agency Operations

The number of licensees regulated by the Board continues to rise, as do the number of complaints and the complexity of the cases.

Contact

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